Baba Farid College of Engineering & Technology, Bathinda

Academic Planner For Session 2025-26 (Odd Semester)

S.No	EVENTS	Month	1st Year	Intermediate classes	Category	Responsible Person	Overall follow up
1	Faculty Orientation through FDP on "Transferming Engineering Education with Project Based Learning"	July		30th July 2025- 5th Aug 25	Academics	HoDs	Associate Dean Consultancy & FDP
2	Workshop on Technology Transfer	August		07th August 2025	Research	Coordinator R&D	Associate Dean R&D
3	Workshop on Research Proposal and Paper Writing			08th August 2025	Research	Coordinator R&D	Associate Dean R&D
4	Commencement of Classes		5th August 2025	18th August 2025	Academics	HoDs	Principal
5	Offering of Certificate Courses		N/A	18th August 2025	Academics	HoDs	Asscoiate Dean, SSD
6	Finalization & Sharing of Time Table with Students		08th August 2025	13th August 2025	Academics	Time-Table Coordinator	ERP Coordinator
7	Preparation of Lesson plan and sharing with students		19th August 2025	20th August 2025	Academics	HoDs	ERP Coordinator
8	Brochures of Certificate Courses		N/A	21-Aug-25	Academics	HoDs	Asscoiate Dean, SSD
9	Assigning of Research Targets to faculty			17-Aug-25	Research	Coordinator R&D	Associate Dean R&D
10	Registration of students for Odd semester		28th - 31st july 25	Till 18th Aug 25	Academics	HoDs	Associate Dean Student welfare
11	Mentor-Mentee Allotment/ Nomination of TAs		20th August 2025	21st August 2025	Academics	HoDs	Associate Dean Ranking and accreditation
12	Awareness of students regarding PBL		05th-08-2025	19-Aug-25	Academics	HoDs	Associate Dean Consultancy & FDP
13	Registration for Certificate Courses		N/A	21st August 2025	Academics	HoDs	Asscoiate Dean, SSD
14	R&D Faculty Presentation by Dr. Nitin Kumar Saxena		N/A	22-Aug-25	Research	Coordinator R&D	Associate Dean R&D
15	Commencement of Certificate Courses		N/A	22-Aug-25	Academics	HoDs	Asscoiate Dean, SSD
16	Ist Meeting with TAs		28th-Aug- 2025	10th Sep 25	Academics	ADSW	Principal
17	Orientation + Problem Identification Camp		18th-22nd August 2025		Academics	HoDs	Associate Dean CPDD
18	Initiation of Internal Hackathon		28-Aug-25		Academics	HoDs	Asscoiate Dean, SSD
19	Sharing of list of Struck off students		02-Sep-25		Academics	HoDs	Principal
20	Faculty onboarding + LMS workshops		29-Aug-25		Academics	HoDs	Associate Dean Digitilization
21	Submission of Odd semester- Record+Attendance Registers+Mentoring File+Course file+CO-PO attainment+ Data updation on Edumarshal		N/A	29-Aug-25	Academics	HoDs	Principal
22	Vendor Finalization, Lab Setup, Faculty Orientation for Idea Lab	September	1st september, 2025		Idea Lab	HoD ME	Associate Dean Idea Lab
23	Preparation of Brochure Highlighting the achievemnts or outcomes which make them Uniques		1st september, 2025		Academics	HoDs & Associate Deans	Principal
24	GD & PI session for Batch-2022		03-Sep-25		T&P	Placement Department	Associate Dean T&P
25	Department Project Presentation for Internal Hackthon		03-Sep-25		Academics	HoDs	Asscoiate Dean, SSD
26	Selection of Placecom Team (Students from Batch 2022 & 2021)		04-Sep-25		T&P	Placement Department	Associate Dean T&P
27	Identification of skills required by past recruiters		04-Sep-25		T&P	Placement Department	Associate Dean T&P
28	Internal Hackathon		2nd week of Sep 25		Academics	HoDs	Asscoiate Dean, SSD
29	Bifurcation of pre final year students		12th Sep, 2025		T&P	Placement Department	Associate Dean T&P
30	Followup: Syllabus Coverage Report before MST I		17th Sep, 2025		Academics	HoDs	Principal
31	Ideation Workshop + Team Finalization		22nd-26th September 2025		Academics	HoDs	Associate Dean CPDD
32	1st Meeting of Mentor Mentee/ Maintaing Mentering Register		10th -16th Sep, 2025		Academics	HoDs	Associate Dean Ranking and accreditation
33	Workshop on Health Care & Medical. Tech (FDP under VAANI)		10th & 11th Sept. 2025		Academics	HOD, CSE	Associate Dean Consultancy & FDP
34	1st Live Project Evaluation/1st Progress Review of Project under PBL/Idea Lab Project Review-1		15th Sept-19th Sept'2025		Research	Coordinator R&D	Associate Dean R&D
35	Revision Classes/ TA's Presentation		15th Sept-19th Sept'2025		Academics	HoDs	Associate Dean Exam
36	Conduct of Class Test 1/Quiz 1/Assignment 1		10th -16th Sep, 2025		Academics	HoDs	Associate Dean Exam
37	R&D Faculty Presentation by Dr. Amandeep		20th Sep-2025		Research	Coordinator R&D	Associate Dean R&D
38	R&D Faculty Presentation by Dr. Manish Singla		20th Sep-2025		Research	Coordinator R&D	Associate Dean R&D
39	Sharing of list of Struck off students		18th Sep, 2025		Academics	HoDs	Principal
40	Progress evaluation of PATENTS/Research coordinators		25th Sep, 2025		Research	Coordinator R&D	Associate Dean R&D
41	Content digitalization kick-off (video + quizzes)		26th Sep, 2025		Academics	HoDs	Associate Dean Digitilization
42	MST-I/Certificate Courses evaluation & Report submission of Labs Theory Lecture delivered		23rd Sept-29th Sept'2025		Academics	HoDs	Associate Dean Exam
43	Teacher Feebback	October	First week of October		Academics	HoDs	Asscoiate Dean, SSD
44	Evaluation of MST I and uploading of marks on Edumarshal		30th Sep- 06 Oct 2025		Academics	HoDs	ERP Coordinator
45	Analysis of MST-1 Result		08th Oct, 2025		Academics	Exam Coordinator	Associate Dean Exam
46	Skilling workshop on industrial automation		06th Oct-11th Oct 2025		Idea Lab	HoD ME	Associate Dean Idea Lab
47	Execution of Field Visits/Industrial Visits		06 Oct-10 Oct 2025		Academics	HoDs	Associate Dean T&P
48	Sharing of list of Struck off students		14th Oct, 2025		Academics	HoDs	Principal
49	R&D Faculty Presentation by Dr. Gagandeep		18th October 2025		Research	Coordinator R&D	Associate Dean R&D

50	**R&D Faculty Presentation by Dr. Nitika**	October	18th October 2025		Research	Coordinator R&D	Associate Dean R&D
51	**Design Thinking + Rapid Prototyping Start**		13th-17th October 2025		Academics	HoDs	Associate Dean CPDD
52	**Checking of Mentoring Register**		21st October -24th October 2025		Academics	Dr. Kanwaljit Kaur	Associate Dean Ranking and accreditation
53	**2nd Meeting with TAs**		10th October 2025		Academics	ADSW	Principal
54	**Expert talk/Workshop on Research Upliftment -1**		17th October 2025		Research	Coordinator R&D	Associate Dean R&D
55	**Progress evaluation of PATENTS/Research coordinators**		29th October 25		Research	Coordinator R&D	Associate Dean R&D
56	**Pilot courses launch + feedback loop**		30th October 25		Academics	HoDs	Associate Dean Digitilization
57	**Sharing of list of Struck off students**	November	13th November 2025		Academics	HoDs	Principal
58	**Followup: Syllabus Coverage Report before MST II**		6th November 2025		Academics	HoDs	Principal
59	**II Meeting of Mentor Mentee**		3rd November -6th November 2025		Academics	HoDs	Associate Dean Ranking and accreditation
60	**Revision Classes/ TA's Presentation**		3rd November -7th November 2025		Academics	HoDs	Associate Dean Exam
61	**2nd Live Project Evaluation/2nd Progress Review of Project under PBL/Idea Lab Project Review-2**		3rd November -07th November 2025		Research	Coordinator R&D	Associate Dean R&D
62	**Conduct of Class Test 2/Quiz 2/Assignment 2**		3rd November -07th November 2025		Academics	HoDs	Associate Dean Exam
63	**ATAL FDP on Industry 4.0:Challenges & Opportunities in Industries and Academia**		17th November 2025 to 22th November 2025		Academics	HOD ME	Associate Dean Idea Lab
64	**MST-II/Certificate Course Evaluation**		10th November -14th November 2025		Academics	HoDs	Associate Dean Exam
65	**Expert talk/Workshop on Research Upliftment -2**			14th November 2025	Research	Coordinator R&D	Associate Dean R&D
66	**Evaluation of MST II and uploading of marks on edumarshal**		17h November -20th November 2025		Academics	HoDs	Associate Dean Exam
67	**Analysis of MST-II Result**		21st November -24th November 2025		Academics	Exam Coordinator	Associate Dean Exam
68	**R&D Faculty Presentation by Dr. Nisha**			22nd November 2025	Research	Coordinator R&D	Associate Dean R&D
69	**R&D Faculty Presentation by Dr. Navneet Kaur**			22nd November 2025	Research	Coordinator R&D	Associate Dean R&D
70	**Teacher Feedback**		Last week of November		Academics	HoDs	Asscoiate Dean, SSD
71	**Mid-Review + Faculty Feedback Rounds**		19th-21st November 2025		Academics	HoDs	Associate Dean CPDD
72	**Progress evaluation of PATENTS/Research coordinators**		26th November 25		Research	Coordinator R&D	Associate Dean R&D
73	**Feedback letter to HoD/ Faculty**		27th November 2025		Academics	HoDs	Principal
74	**Sharing of list of Struck off students**		28th November 2025		Academics	HoDs	Principal
75	**Refinement + Full content creation**		28th November 2025		Academics	HoDs	Associate Dean Digitilization
76	**Conduct of Class Test 3/Quiz 3/Assignment-3**		17th November -18th November 2025		Academics	HoDs	Associate Dean Exam
77	**Remedial Classes/ TA's Presentation**		17th November -18th November 2025		Academics	HoDs	Associate Dean Exam
78	**Final Evaluation of Live Project/ Final Progress of Project under PBL**		19th November -21st November 2025		Academics	Dean, SSD	Asscoiate Dean, SSD
79	**MST-III (if required for improvement)**		19th November -21st November 2025		Academics	HoDs	Associate Dean Exam
80	**Certificate Course Final Evaluation**		19th November -21st November 2025		Academics	HoDs	Asscoiate Dean, SSD
81	**Review of Research Targets to faculty**			27th November 2025	Research	Coordinator R&D	Associate Dean R&D
82	**Score Card Submission**	December	15th Decemebr 2025	15th Decemebr 2025	Academics	HoDs	Principal
83	**Final submission Mentoring Register**		4th December -5th December 2025	4th December -5th December 2025	Academics	HoDs	Associate Dean Ranking and accreditation
84	**Last Instructional day**		21st November 2025	21st November 2025	Academics	HoDs	Principal
85	**Uploading of Internal marks and attainment calculation**		10th December -15th December 2025	10th December - 15th December 2025	Academics	HoDs	Associate Dean Exam
86	**End Semester Examination**		1st December - 31st December 2025	1st December - 31st December 2025	Academics	Exam Coordinator	Associate Dean Exam
87	**Report of Certificate Courses**		N/A	05-Dec-25	Academics	HoDs	Asscoiate Dean, SSD
88	**Industry Academia Meet, Finalization of Projects**		19th December 2025		Idea Lab	HODs	Associate Dean Idea Lab
89	**Submission of Course Files**		23rd December 2025		Academics	HoDs	Principal
90	**Prototype Showcase + Testing**		19th-22nd Jan 2026		Academics	HoDs	Associate Dean CPDD
91	**Review workshops + scaling planning**		29th December 2025		Academics	HoDs	Associate Dean Digitilization
92	**Practical Examinations**		Immediately after end of regular Theory examinations		Academics	HoDs	Associate Dean Exam
93	**Interational Conference**		17th-20th February 26		Academics	Coordinator R&D	Associate Dean R&D
94	**Global Hackathon**		16th March 26		Idea Lab	HODs	Associate Dean Idea Lab