



# BABA FARID COLLEGE OF ENGG. & TECHNOLOGY

## Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Phone No. 0164-2786041, 95011-15401

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Ref. No.: BFCET/IQAC/MOM/11/4

23 July , 2021

### Minutes of the Meeting

The 11<sup>th</sup> IQAC meeting of Baba Farid College of Engineering and Technology was held on 23 July ,2021, through online mode on Microsoft Teams. Following members were present in the meeting.

S. No	Category	Name of the member	Designation
1	Principal	Dr Jayoti Bansal	Principal
2	Chairperson	Dr Manish Goyal	chairperson
3	Administrative Officers	Dr Manish Gupta	Faculty Member
4		Dr Tejinderpal Singh Sarao	Faculty Member
5		Dr Kanwaljeet Kaur	Faculty Member
6	Senior Faculty Members	Er Hardeep Singh	Faculty Member
7		Er Harsimran Singh	Faculty Member
8		Dr. Nimisha Singh	Faculty Member
9		Er Sunil Kumar Nagpal	Faculty Member
10		Er TanuTaneja	Faculty Member
11		Er. Harleen Kaur	Faculty Member
13		Er Kovid Sharma	Faculty Member
14	Alumni	Er Vineet Garg	Alumnus
15		Er Pargat Singh	Alumnus
16		Er Dilpreet Singh	Alumnus
17	Students	Mr. Pawan CSE, 8th sem	Student
18		Ms. Parul Sharma CSE, 6th sem	Student
19		Ms. Arshdeep Kaur CE, 6th sem	Student
20		Mr. Talwinder Singh CE, 6th sem	Student
21	Industry Persons	Er Satish Goyal	-
22	Local Society/	Prof. (Dr.) Sandeep Grover	
23	Academician	Dr. Vikas Chawla	



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The Coordinator of IQAC welcomed all the present members. Following agenda points were discussed.

## **Agenda Points:**

1. Confirmation of minutes of previous IQAC Meeting
2. Action taken report of the previous meeting
3. Membership of Professional bodies
4. Guidelines to CO and PO attainment in all courses
5. Proposal for new Appraisal system
6. Activities planning for Holistic Development of students
7. Certificate Courses
8. Any other agenda with the permission of the chair

### **Agenda Point 1. Confirmation of minutes of previous IQAC Meeting**

**Resolution:** The IQAC Coordinator presented the minutes of the previous IQAC meeting to the members. The same was unanimously confirmed by all the present members. The presentation has been attached herewith.



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## **Agenda Point 2. Action taken report of the previous meeting**

**Resolution:** The IQAC coordinator presented the action taken report of the previous meeting which was held on March 3, 2021. The same was unanimously confirmed by the all-present members. The presentation has been attached herewith.

## **Agenda Point 3. Membership of Professional bodies**

**Resolution:** IQAC members discussed the need of membership in professional bodies such as ISTE, IEEE and SAE . Expert Dr. Sandeep Grover shared to make a policy to motivate the faculty members and students to increase membership in professional bodies. He said faculty members and students should take benefit of these professional bodies and shared that some societies such as ISTE also provide funding to organize activities.

## **Agenda Point 4. Guidelines for CO-PO attainment in all courses**

**Resolution:** All faculty members have already prepared the course outcomes. After discussion by all IQAC members, The following committee is constituted to check if any modification is required to calculate the CO-PO attainment level:

- IQAC Co-ordinator
- Dean Academics
- Co-ordinator Examination
- All HOD's



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## **Agenda Point 5.** Proposal for new appraisal system

**Resolution:** The Coordinator IQAC shared about the new appraisal system for faculty development & gave the information regarding the new parameter for appraisal system. Members appreciated and unanimously approved the same.

## **Agenda Point 6.** Activities planning for Holistic Development of students

**Resolution:** The IQAC members discussed about activities required for holistic development of students. Dean student welfare Er.Hardeep Singh and all HOD's are advised to plan extension and programs through NSS/NCC in adopted and nearby villages.

<b>Action Required- Go ahead as per suggestion received</b>
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<b>Responsibility- All HOD's</b>
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## **Agenda Point 7. Certificate Courses**

**Resolution:** The IQAC coordinator presented the list of certificate courses offered in the previous semester and proposed for next session . The IQAC members reviewed the certificate courses. Experts found it satisfactory and also advised to consider the changes required in university curriculum.

<b>Action Required -To execute as per given suggestions</b>
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<b>Responsibility- All concerned Head of Departments</b>
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The members appreciated the significant progress made by the institution. The meeting ended with a vote of thanks to the Chair.

Chairperson

CC to: -

1. Hon'ble Chairman, BFCET
2. All IQAC Committee Members
3. IQAC Coordinator