

**BABA FARID INSTITUTE OF HIGHER & FOREIGN STUDIES, DEON, BATHINDA**  
**HOSTEL APPLICATION FORM**

Baba Farid \_\_\_\_\_

Admission No. \_\_\_\_\_

(To be assigned by the office)

Course applied \_\_\_\_\_

Room No. \_\_\_\_\_

(To be assigned by the office)

1. Name (in block letters) \_\_\_\_\_
2. Sex (Tick the appropriate M  F  Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
3. Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_
4. Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

**Passport Size  
Photograph  
of the  
applicant**

**Permanent Address**

**Correspondence Address (if different from permanent address)**

<b>H. No./ Building</b> _____
<b>Colony/Village</b> _____
<b>Town/City</b> _____ <b>Pin</b> _____
<b>District</b> _____
<b>State/UT</b> _____
<b>Country</b> _____

<b>H. No./ Building</b> _____
<b>Colony/Village</b> _____
<b>Town/City</b> _____ <b>Pin</b> _____
<b>District</b> _____
<b>State/UT</b> _____
<b>Country</b> _____

**Telephone No. (With STD Code)**

<b>Father</b> <b>Residence</b> _____ <b>Office</b> _____ <b>Mobile</b> _____	<b>Mother</b> <b>Residence</b> _____ <b>Office</b> _____ <b>Mobile</b> _____
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**DECLARATION BY THE APPLICANT**

I \_\_\_\_\_ S/o, D/o \_\_\_\_\_ do hereby solemnly affirm and declare that:

1. I shall abide by the rules and regulations made and amended from time to time by the University/Board/Institute for the course. The institute may take any discipline action against me on being found guilty of, any sort of misconduct or indiscipline or malpractice within or outside the precincts of the institute. I shall not be entitled for any refund and I shall be liable to pay the pending amount and the penalty, if any.
2. I have carefully read the application form and state the above information given by me is complete and true to the best of my knowledge and belief. My admission is liable to be cancelled, on being found if the information given above by me is found incorrect, any disciplinary action may be taken against me by the institute. In such case, the fee deposited by me shall be forfeited.
3. I shall avail the hostel facility for the full academic session (i.e. one year) and if due to any reason I withdraw this facility during the session, I shall be liable to pay the fee and other charges for the full academic year.
4. I will not claim room allotment in the hostel as a matter of right.
5. I am aware that ragging is a criminal offence and is strictly prohibited. I shall not indulge directly or indirectly in any act of ragging in the hostels. If I indulge in any such activity, the institution may take disciplinary action against me.
6. I shall not possess/use/deal with any kind of intoxicating materials or any kind of weapons/ explosives in the hostel. If I possess/use/deal with such materials, the institution may take disciplinary action against me.
7. I shall not keep excess cash and valuables with me in the hostel. In case of loss, the institution will not be responsible

in any way.

8. I am medically fit and have no infectious disease. I shall pay for expenditure incurred by the institute on my treatment during the course in the campus.
9. I shall be liable to indemnify any loss done to the property of institute either alone or jointly with others.
10. Vehicles in the hostel are not allowed.
11. The authorities of the institute will have the full power to inspect the rooms of the hosteller at any time.
12. I shall not allow any unauthorized person to stay in my room.
13. I will not misuse the electricity by the unauthorized use of electrical gadgets like irons, heaters, audio players, PCs etc.
14. If I absent myself from the college or hostel without prior permission, disciplinary action may be taken against me.
15. I am under an obligation to pay all the fees & charges revised by the institution from time to time.

\_\_\_\_\_

Signature of the Student

**DECLARATION TO BE SIGNED BY THE PARENT/GUARDIAN**

I \_\_\_\_\_ S/o, D/o \_\_\_\_\_ do hereby solemnly affirm and declare that:

1. My son/daughter/ward, \_\_\_\_\_ has submitted this application form for Hostel Facility with my permission and that I shall hold myself responsible for his/her good conduct and behaviour as a student of the institute and adherence to the provisions of the institute, whichever may be applicable, in force and as amended from time to time.
2. I shall hold myself responsible for payment of all his/her fees and other charges(dues, penalty etc.) during the availing of the facility.
3. I am under the obligation to comply with the declaration already made by the candidate.

Date..... \_\_\_\_\_

(Full signature of the Parent/Gurdian)

Relationship with the Applicant .....

**FOR OFFICE USE ONLY**

FEE STRUCURE

Particulars	Total Fee	1 st Instalment	II nd Instalment
Hostel Fee			

(Full Signature of the Fee Clerk)

**HOSTEL RULES**

1. Every student shall give an undertaking with respect to acceptance of rules and regulations along with duly filled application form before the allotment of room in the hostel.
2. Student shall avail the hostel facility for the full academic session (i.e. one year) and if due to any reason he/she withdraws this facility during the session, he/she shall be liable to pay the hostel fee and other charges for the full academic year.
3. Hostellers will not be allowed to go outside along with any person other than the guardian authorized by their parents.
4. The hostellers are under an obligation to do their best for maintaining discipline, peace and harmony in the hostel. If any activity of any hostellers is found to be prejudicial and detrimental to the smooth functioning of the hostel then disciplinary action may be taken against the same.
5. All the students shall leave the hostel on the closing day of the college. If the student wants to stay for the university examination pertaining to his/her study after his/her academic year, he/she will have to take prior approval from the

hostel warden.

6. Students will not be permitted to stay in the hostel during the vacations.
7. The hostellers will be liable to indemnify any loss done to the property of institute either alone or jointly as the case may be.
8. The hostellers will not misuse the electricity by the unauthorized use of electrical gadgets like iron, heaters, audio players, PCs etc.
9. Hostel rooms and toilets must be kept clean and tidy. Photographs and pictures shall not be pasted or displayed on the walls of the rooms.
10. The hostellers will not possess/use/deal with any kind of intoxicating materials or any kind of weapons/explosives in the hostels. If any student is found guilty of possessing/using/dealing with such material, the institution may take disciplinary action against him/her.
11. The hostellers shall not keep excess cash and valuables with them in the hostel. In case of loss, the institution will not be responsible in any way.
12. Ragging is a criminal offence and is strictly prohibited. The hostellers will not indulge directly or indirectly in any act of ragging/outside the hostel. If anyone indulges in such an activity, the institution may take disciplinary action against him/her.
13. No student shall enter the kitchen to give instruction to the cooks or the servants. Complaints regarding food or service may be brought to the notice of the warden.
14. No student will be allowed to carry food to the rooms.
15. The hostellers shall report to the warden after 8 PM in summers and 6PM in winters every day for attendance.
16. The hostellers shall be under an obligation to keep silence in the hostel especially during the study hours.
17. No hosteller will perform any anti-social activity in the hostels. The hostellers shall not conduct group meetings or circulate pamphlets/papers inside the hostels.
18. No visitor or parents are allowed to enter the hostel rooms. Guests are not allowed to stay in the hostels without the prior permission of the authority.
19. Cultural programmes can be organized in the hostel but with prior permission of the warden.
20. The warden has the right to inspect any hostel room whenever necessary even in the absence of the occupier.

- **Any type of disciplinary action can be taken against the candidate who is being found of guilty of breaching the above mentioned rules and regulations. The above mentioned rules are amendable.**